

INDIAN MARITIME UNIVERSITY

NOTIFICATION

SPOT COUNSELLING FOR UG/PG PROGRAMMES OF IMU

1. It is hereby informed that vacant seats of UG/PG Programmes of IMU for the Academic Year 2022-23 will be filled through the process of **SPOT COUNSELLING**. The process of Spot Counselling will be purely on a rank-merit basis. The following candidates can apply:

a) Fresh Candidates:

All CET22 RANKED candidates who have not registered earlier for counselling and are desirous of taking admissions to IMU Campuses can register for spot counselling by paying Rs. 10,000.

b) Candidates who were not allotted a seat in the First Round

Counselling:

All candidates who have registered earlier by paying Rs.10,000 and did not get any seat, only need to register for spot counselling and need not pay Rs. 10,000.

c) Counselling Registration incomplete candidates (Fees paid but documents not uploaded/choices not locked):

All candidates who paid Rs. 10,000 but left the counselling form incomplete, only need to register for spot counselling and need not pay Rs. 10,000.

d) Drop-out candidates:

Candidates who have paid Counselling Fees (Rs 10000) but did not confirm for the seat offered by IMU (or) those candidates who paid Counselling fees (Rs 10000) and Programme fees (Rs 25000) but did not appear for Certificates Verification, alone need to register for spot counselling and need not pay Rs. 10,000.

e) Rejected candidates:

The candidates who were rejected during Certificates Verification and could not secure a seat can register for spot counselling. However, they need to rectify the defects pointed out during Certificates Verification and appear for spot counselling. They can register for spot counselling and need not pay Rs.10,000.

2. The candidates who have successfully completed their Certificates Verification during 16-21 August and have their admissions confirmed at IMU Campuses are not eligible to appear for Spot Counselling. Hence, Spot Counselling is strictly for those who have not got Admissions Confirmed in IMU Campuses.
3. The spot counselling registration will commence on 26.08.2022 (evening) and the last date for registration is 29.08.2022.
4. **The spot counselling will be conducted on 02.09.2022 and 03.09.2022. The candidates, who have registered for spot counselling have to mandatorily report in person preferably at the preferred campus or at any IMU Campuses on 01.09.2022 for Certificates Verification. Please ensure that all the below-mentioned documents are available in original as well as with one photocopy set, without which the candidate will not be allowed to participate. All candidates are required to compulsorily sign the attendance sheet at the campus on Certificates Verification day (01.09.2022) and Spot Counselling day (02.09.2022). The campus will allow participation in the spot counselling process only after verification of the certificates & documents on 01.09.2022. The candidates have to make their own arrangements for**

boarding and lodging as the campus will not provide any such facility.

- i. Proof of Age – Birth Certificate / 10th Std / SSC or equivalent Mark sheet
- ii. 12th / Higher Secondary School or equivalent Mark sheet
- iii. Community Certificate (Only for SC, ST, OBC-NCL / GEN – EWS)

(Date of issue of OBC-NCL/Gen-EWS certificate should be on or after 01.08.2021 and it must be as per the format specified by Govt of India. Candidates having a certificate prior to the issue date of 01.08.2021 need not apply)

- iv. Printed Copy of IMU's CET Rank Certificate
- v. 2 Copies of Passport size Photographs
- vi. Aadhaar Card
- vii. NCC Certificate (if applicable)
- viii. UG Mark sheets / Certificate (if applicable)
- ix. Applicable Medical Fitness Certificate

(For B.Tech Marine Engineering / B.Sc. Nautical Science / DNS – A Fitness Certificate from DGS approved Doctor only is acceptable, while for B.Tech.-NAOE and PG candidates fitness certificate from any Registered Medical Practitioner (RMP) is acceptable. It is advisable that candidates get the fitness certificate of B.Sc. (NS) as the medical standards of B.Sc.(NS) are acceptable for all the courses, whereas medical standards of B.Tech.(ME) may not be sufficient for B.Sc.(NS)/DNS programmes.

Only candidates who get verified by the campuses on 01.09.2022 and who are declared eligible for spot counselling only can participate on 02.09.2022 in spot counselling.

The candidates are required to carry the following Demand Drafts, made in favour of INDIAN MARITIME UNIVERSITY payable at the city while approaching for spot counselling, as it will be checked immediately after verification of documents.

- i. DD of Rs 20,000 (Caution Deposit)
- ii. DD of Rs 25,000 (Programme Fee) (Candidates who had paid Programme Fee earlier and missed Certificates Verification or

got rejected in Certificates Verification need not pay Programme Fee again).

- iii. DD of Rs 1 Lakh (UG /M.Tech. Semester Fee) / DD of Rs 87,500 (MBA Semester Fee)

Note: The spot counselling process is strictly for the candidates who register online for spot counselling from 26.08.2022 to 29.08.2022. No other mode of spot counselling registration such as registering at the Campus or giving cash / cheque instead of Demand Drafts is acceptable.

5. The allotment process will start at 10:00 AM on 02.09.2022. All Candidates are required to be seated by 09:30 AM. The Candidates are required to be seated as per rank seniority as the allocations will start as per rank seniority. Any candidate, if found absent during allocation when their turn comes, may lose the chance. The candidate has to reach the same campus where he had opted to appear for during spot counselling registration.
6. The Candidate's Name and Rank will be called & will be asked to confirm the seat from the interactive window.
7. Before confirming the seat, the candidate has to hand over the DDs to the Campus Director, if he/she is willing to get the seat.
8. Once DDs are handed over, the seat can be confirmed & the confirmation letter can be downloaded. **Once the confirmation of seat is completed and the confirmation letter is downloaded, no refund is permitted.**
9. If the desired seat is not available, the candidate need not submit demand drafts and may choose to leave, in which case Rs 9000 will be refunded after deducting Rs 1000 towards the counselling process, to the same account from which spot counselling fees was paid for the categories of candidates mentioned under paragraph 1a, 1b, 1c.

There will be no refund for the categories mentioned under paragraphs 1d & 1e.

10. The seats available for allotment for the SPOT COUNSELLING process are given in the Annexure. Candidates interested in the vacant seats mentioned in the Annexure should only participate.
11. The Academic session starts on 01-09-2022. The candidates allotted seat in spot counselling have to join immediately.

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DEPUTY REGISTRAR
(Academics)
IMU-HQ